

**SANDAL COVE ASSOCIATION, INC
2020 BOARD OF DIRECTORS MEETING**

Minutes of the Meeting of Sandal Cove Association, Inc held via a TeleConference call at 6:00 p.m. on the 9th day of April, 2020.

I. CALL TO ORDER

Board Member (Robin M - Pres.) called the meeting to order at 6:02 pm.

II. ROLL CALL OF OFFICERS

Present : Robin M (P), Marc L (Dir), Kathy C (Tr.), Fred M (VP).

Also Present: Jenny K -- Property Management (PM) Rep.(Ameri-Tech)
 Juan S ---- Secretary (interim)

Also Present: Residents: Peter D, John P, Donna/Christine (1001/202)

III. APPROVAL OF PREVIOUS BOARD MEETING

A motion to approve the minutes was made by Pres. Robin M; seconded by Treasurer Kathy C. Motion carried.

IV. SUMMARY OF REPORTS

President Report --- No Report Submitted (NRS)

Treasurer Report --- Verbal report by Treasurer Kathy C, as of 03/31/2020 --- Total Operating Fund Balance is \$36,800.09 --- Money Market Reserve Fund Balance is \$50,407.75, with a Reserve Balance due from Operating of \$31,471.63 (from Special Assessment).

Committee and Managers Report --- No Report(s) Submitted (NRS) ---

V. UNFINISHED BUSINESS

Spectrum Update --- The \$9,600 check from Spectrum has been received. Spectrum will provide (via mail) the necessary cable service equipment to homeowners along with installation instructions. A motion was made that any balance left over from the installation fee provided to homeowners be transferred to the Reserve Fund. Motion was made by Mark and seconded by Robin. Motion carried.

WOW --- the current cable service provider will identify and let homeowners know of the process to return their cable equipment.

Screen Repairs --- Discussion ensued regarding proposal to repair damaged screens in Buildings 1001, 1003 and 1005. PM to follow-up with contractor to ensure the details of the screen installation. A motion was made by Mark to accept the proposal and seconded by Robin. Motion carried.

Marquee Lights --- Proposal by Consolidated Electric was submitted. The total amount of \$922.89 will be allocated between SC1 and SC2, with SC2 providing \$369.16, based on a 2/5 (SC2) and 3/5 (SC1) split. A motion was made by Mark to accept the proposal/seconded by Robin. Motion carried.

VI. NEW BUSINESS

Appointment of HOA Board Members --- Mark L submitted resignation as Director --- The Board recognized all the efforts and contributions made by Mark during his tenure. The newly elected HOA BOD is as follows: Robin (P); Fred (VP); Kathy (Tr.); Juan (Sec) and Peter (Dir.). Motion was made by Robin and seconded by Kathy to accept the newly elected Board.

Jenny (PM) to follow-up with contractor that inspected fire panels and extinguishers to make sure all renewal stickers have been installed.
Note: the renewal sticker for panel in Bldg 1 was not apparent.

Jenny (PM) to inform irrigation/sprinkler contractor to verify sprinkler system components, like heads and trickle lines are operational and working as designed. Sprinkler system should be started mid-April.

Request made by Fred (VP) that property projects should have a Board member act as liaison with/between contractors to ensure that all projects are completed as proposed and completed prior to paying invoices. Then the Board member can report to Robin (P) and Robin can report to Jenny (PM) that project is completed and approved for payment. Unanimously approved by all HOA Board members.

Request made that no new property projects be initiated during calendar year 2020.

Robin (P) made a motion to adjourn the meeting at 6:41pm; seconded by Peter (Dir). Motion carried.